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City of Alameda  
Code No. 2510  
Approved by C.S.B.  
April 7, 2010

## MAINTENANCE WORKER I

### DEFINITION

Under general supervision, performs a variety of semi-skilled trade work involved in the construction, installation, operations, maintenance and repair of public streets, buildings, structures, facilities, systems, equipment and grounds. Performs other related work as required.

### DISTINGUISHING FEATURES

This is an entry level class in the Maintenance Worker series. Incumbents of this class perform specific assignments of average difficulty in accordance with established policies and procedures. Initially supervision and training are given in detail and as the incumbent becomes more capable, works with a higher degree of independence. Work in the class is distinguished from that of higher classes by the more routine nature of the work performed and by the lower level of technical sophistication required. Assignment specialties may include carpentry, plumbing, concrete work, street maintenance, sewer and storm water systems, traffic signals, or tree and landscape maintenance work. Actual responsibilities will vary according to assignment. Work may be performed under supervision, independently or with the assistance of helpers.

### EXAMPLES OF DUTIES

1. Performs and assists in semi-skilled construction, maintenance and repair work; may perform general construction and street maintenance repair work.
2. Operates and maintains construction and maintenance equipment for a variety of construction and maintenance operations involving public facilities, streets, sidewalks, gutters, and storm drains; operates and maintains a variety of other equipment and tools including compressors or pneumatic tools.
3. Installs signs, traffic cones and barricades.
4. Performs rough and finished carpentry.
5. Performs semi-skilled electrical repair and maintenance work related to public buildings, traffic signals, waste and storm water systems, and other public facilities or operations.
6. Paints building surfaces, furniture, fixtures, signs, traffic control lines, etc.
7. Installs and repairs plumbing fixtures.
8. Operates and maintains a variety of waste and storm water systems pumps; cleans, excavates and/or repairs waste and storm water systems pipes.
9. Removes, forms, pours and finishes concrete.
10. Maintains sprinkler and irrigation systems and equipment.
11. Prunes and maintains trees and landscaped areas.
12. Maintains supplies, work records and logs.
13. Reads and interprets blueprints, specifications, maps and drawings.
14. Drives and operates heavy trucks and specialized vehicular equipment.
15. May provide lead direction and training for subordinate employees.

### EMPLOYMENT STANDARDS

#### Education/Experience

Any combination equivalent to education and experience likely to provide the required knowledge and abilities. A typical way to obtain the knowledge and abilities would be:

Education: Graduation from high school.

Experience: Two years of semi-skilled public works, facilities or equipment maintenance or construction trades experience.

Knowledge

Knowledge of modern practices, procedures, equipment and tools used in semi-skilled trade work and in related construction and maintenance; safe work practices and procedures.

Ability

Ability to perform a variety of semi-skilled construction, maintenance and repair related work including carpentry, plumbing, electrical and concrete work, tree and landscape maintenance, traffic painting, and waste and storm water systems; operate heavy trucks, specialized vehicular equipment, and other related tools and equipment; read and interpret blueprints, maps and drawings; use spray equipment and restricted chemicals; maintain accurate records; communicate effectively; establish and maintain effective working relationships with employees and the general public; provide lead direction and training to subordinate employees.

Special Requirements

Willingness and ability to respond to after-hours emergency calls as required.

Other Requirements

Possession of a valid California Driver's License and satisfactory driving record as a condition of initial and continued employment.

Employees assigned to the Public Works Department: Selected positions require possession of a valid Class B State of California driver's license (or the ability to obtain within six months of employment) and are subject to provisions of the Department of Transportation's drug and alcohol testing program.